

Instructions For New Accounts

Collaborative Institutional Training Initiative (CITI Program) is a leading provider of research ethics and compliance education content. Our web-based training materials serve millions of learners at academic institutions, government agencies, and commercial organizations in the U.S. and around the world.

This document provides instructions on how to access the institutional courses.

<https://about.citiprogram.org/en/homepage/>

Step 1 - Get started by visiting citiprogram.org and clicking on the "Register" button.



Research Ethics and Compliance Training



Step 2 - Begin the registration process by searching for and selecting your organizational affiliation. Agree to the Terms of Service and Privacy Policy. Affirm that you are an affiliate of the organization site.

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Augustana College

DEMO only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

I affirm that I am an affiliate of DEMO.

Continue To Create Your CITI Program Username/Password

Do not choose Independent Learner in the second box.

Complete the registration steps

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Step 3 - Create your Username and Password. This should not be your Augustana password but could be your campus login name.

Decline the CE credit in Step 5 and you can decline the marketing questions.

Step 6 – Use your Augustana email and your research department. For role in research, if you are the faculty/staff member, choose Principle Investigator OR if you are a student choose Student Researcher – Undergraduate. If you are an IRB member, make that your choice.

Step 7 – Choose the appropriate Human Subject Research course for your role from Step 6

Complete Registration.

Return the Login Screen and Sign in with user name and password.

Course should be available to complete.