

# Advising Calendar – Spring 23-24

Subject to change.

## Academic Calendar

<p>Feb 7-9</p> <p><b>1</b></p>	<p>Classes begin Wednesday, February 7.</p> <p>Course adds and drops can be made in Arches through Friday, Feb 9. (Spring 23-24 admits must see their advisor for any class changes through Feb 16. Advisors use only the <a href="#">Registration Wrap Up form</a> for class changes.)</p>
<p>Feb 12-16</p> <p><b>2</b></p>	<ul style="list-style-type: none"> <li>• Students can drop courses in Arches through Friday, Feb 16.</li> <li>• To add courses this week, students must use online <a href="#">add form</a> only.</li> <li>• <b>Add/drop deadline is Friday, Feb 16.</b> Enrolled courses as of Friday, Feb 16 at 4:30 pm are considered attempted credits by Financial Aid. Courses dropped after Feb 16 at 4:30 pm will receive a “W” (withdraw) on the transcript.</li> </ul> <p><b>First-year students who enrolled in FA 23 (and any other undeclared student) can declare a major starting Friday, Feb 16.</b></p> <ul style="list-style-type: none"> <li>• All first-year students receive instructions and link to <a href="#">program change form</a> (major declaration) by email from the Advising Office.</li> <li>• Encourage undeclared advisees to attend <a href="#">departmental open houses</a> in the coming weeks.</li> </ul>
<p>Feb 19-23</p> <p><b>3</b></p>	<p>Raise <a href="#">Starfish</a> flags at any time if you are concerned for an advisee.</p> <p>Encourage undeclared advisees (except new spring admits) to declare a major if they are ready. Students who are unsure of their direction can visit CORE/Vocational Exploration for guidance.</p> <p>Advisors may begin receiving requests from students to review their Fall Course Plan in Arches.</p>
<p>Feb 26-Mar 1</p> <p><b>4</b></p>	<p>Starfish Early Alert Survey goes out Monday, Feb 26. No <i>academic</i> flags will be assigned while survey is open.</p>
<p>Mar 4-8</p> <p><b>5</b></p>	<p>Starfish Survey responses due by Monday, Mar 4 at noon.</p> <p>Watch for Starfish flags assigned to you for your advisees. Follow up with your advisee before the first drop date on Friday, March 22. See <a href="#">Advisor’s Guide to Add/Drop</a> dates for guidance.</p>
<p>Mar 11-15</p> <p><b>6</b></p>	<p>Advisees who received Starfish flags last week should talk with their instructor and consider using resources available through the Learning Commons: subject tutoring, academic coaching (time management, study skills, test-taking skills), and help with reading and writing. There is still time to improve performance.</p>
<p>Mar 18-22</p> <p><b>7</b></p>	<p><b>Friday, March 22 is the deadline to drop a course and reuse the credits. (Drop/Reuse date)</b></p> <ul style="list-style-type: none"> <li>• Credits dropped by this date can be reused in this academic calendar year.</li> <li>• Courses dropped by this date do not apply to overload charges.</li> <li>• Consider adding a late start course if appropriate.</li> <li>• See “<a href="#">An Advisor’s Guide to Add/Drop Dates.</a>”</li> </ul> <p><b>Friday, March 22 is final day to submit <a href="#">program change form</a> (major declaration) to Registrar.</b></p> <ul style="list-style-type: none"> <li>• Forms submitted after this date will not be immediately processed.</li> <li>• Students who have not declared by this date will be required to meet with their first-year advisor for Fall and J-term registration.</li> </ul>

Break Mar 25-29	Spring Break
Apr 1-5 <b>8</b>	Classes resume Tuesday, April 2 Late start courses begin this week. Check Arches for open seats. Add/drop deadline for late start (S72) courses is Monday, April 8 at 4:30 pm. Use online <a href="#">add/drop forms</a> .
Apr 8-12 <b>9</b>	Starfish Academic Concern Survey week. No <i>academic</i> flags will be assigned while survey is open. Arrange advisor meetings with first-year students for the next two weeks for Fall and J-term registration in week 12.
Apr 15-19 <b>10</b>	Final drop date is Friday, April 19 at 4:30 pm using the <a href="#">online drop form</a> . Starfish Survey responses due by Monday, Apr 15 at noon. Watch for Starfish flags assigned to you for your advisees. Follow up with student before final drop date this Friday. With a few exceptions, students should drop any course(s) they know they will fail after consultation with instructor. See <a href="#">Advisor's Guide to Add-Drop Dates</a> . Registration for Fall and J-term for rising SR and SLP grad students Tues – Thurs.
Apr 22-26 <b>11</b>	Registration for Fall and J-term for rising JR students Tues – Thur. Plan to meet with your first-year advisees for Fall and J-term registration by Friday of this week. <ul style="list-style-type: none"> <li>Any advisee who did not declare a major by March 22 must meet with you for Fall semester and J term registration.</li> <li>Don't forget to clear the advisor restriction in Arches after you've met with your advisee. You are the only person who can clear the restriction.</li> </ul>
Apr 29-May 3 <b>12</b>	Rising Sophomores register for Fall and J-term on Arches, Tues – Thur. Withdrawal deadline for late start (F72) courses in Wednesday, May 1 using <a href="#">online drop form</a> .
May 6-10 <b>13</b>	Celebration of Learning is Wednesday, May 8.
May 13-17 <b>14</b>	Final week of regular classes. Open registration on Arches for all students for Fall and J-term on Arches starting Monday, May 13.
Final Exams May 20-24 <b>15</b>	Final exams Monday through Friday of this week. Open registration on Arches ends Friday, May 24.

Questions? Contact the Office of Advising at x 8818, [advising@augustana.edu](mailto:advising@augustana.edu), or send a Google Chat to Mary Windeknecht or Keisha Schroeder.