

## Voluntary Benefits Enrollment Information

- **Accident Insurance**
- **Critical Illness / Critical LifeEvents Insurance**
- **Universal Life / Universal LifeEvents Insurance**

During your benefits meeting, an HR representative will provide you with brochures, sample rates and briefly describe the three voluntary benefits being offered to you. Augustana is not able to enroll you in these benefits, but rather, if interested, you must enroll through a licensed benefits counselor. Below is information on how to contact a benefits counselor to get more information on these three voluntary benefit products and/or enroll in them.

These voluntary benefits are completely paid by the employee via payroll deduction, there is no employer contribution toward the premium. The employee is not obligated to participate in these voluntary benefits, therefore scheduling an appointment with a benefits counselor is optional. At this time, these voluntary benefits are only offered at time of hire. There is no regularly scheduled open enrollment period for these products.

**Please schedule an appointment with a Benefits Counselor to discuss your voluntary benefit options by going to [www.myenrollmentschedule.com/augustana](http://www.myenrollmentschedule.com/augustana) or by calling 866-998-2915.**

**If you make an appointment online, select the 'Call Center' location to make an appointment with a Call Center Benefits Counselor. The Call Center Benefits Counselor will call you at your scheduled appointment time. These appointments will only be held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month. Dates may be adjusted if the scheduled date falls on a holiday. You have 60 days to enroll from date of hire.**