

CONTINGENCY FUND REQUEST AND APPLICATION

For Student Government Association of Augustana College

An organization must be recognized by the Augustana Student Policies Committee in order to receive any funding from Student Government Association. If funds are granted to your organization, it is with the expectation that your organization will abide by COVID-19 guidelines set by the local, state and federal government as well as additional guidelines from Augustana College.

Name of Organization:

President & Treasurer:

Email Address / Box #:

Presenting Officer(s):

Advisor Name:

Advisor Department:

Account Number:

Purpose of Request:

Contingency Funds Being Requested

Please provide an itemized list of all expenses you are requesting through your contingency application.

Explanation of Requested Items	Cost
Total Amount of Request	\$

It is the expectation of the Student Government Association that your organization's funds will be managed responsibly and that the above request reflects the intended spending of your organization. The Senate has the authority to approve or deny any part of the itemized request and your organization is expected to only spend funds for the items that have been approved.



Received Funds to Date for Fiscal Year

SGA budget for the current academic year:	\$
Additional funds available (fundraising, gifts, etc.):	\$

Explanation of Expenses	Cost
Total Spending:	
Total Remaining Funds:	

- 1) Is your group recognized by Augustana's Student Policy Committee (SPC) as an official campus organization? (if your group has received an annual budget, or has been on campus for a long period of time, then *yes*).**
- 2) Please list the purpose and mission of your organization.**



- 3) Please list the number of active members in your organization.
- 4) What is your organization's primary source of funding?
- 5) Has your group requested funding (budgetary or contingency funds) from SGA before? If available, please list the last time you received funding from SGA.
- 6) Has your organization looked into other means of funding including the use of budget funds, possible requests to related academic departments, fundraising, out of pocket expenses for members, etc.?
- 7) Is SGA your last resort to the extent that the aforementioned resources have been fully considered? If yes, why?
- 8) Will any of the funds requested be used to reimburse any members from your organization?
- 9) Who in the campus community will benefit from this funding, and how will it benefit them?
- 10) Why do you feel that your request deserves to be granted?
- 11) If funds are being requested for an event, how is your organization going to abide by COVID-19 guidelines?
- 12) What would your organization do if they were not granted funding from SGA?

