Augustana College



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RESEARCHER REGISTRATION

Please fill out this form and read our Reading Room Rules on the reverse. The data will be used for statistical purposes only.

Name	Date		
Address City Phone		Zip	
I am a (check all that apply): Swenson Center annual supporter		_ Augustana parent	
Genealogist Augustana student Augustana faculty/staff/admin. Augustana alumnus/a		Other faculty Other student Independent researcher Other, please describe:	
Department or Institutional Affiliation:			
Purpose of research:			
Personal family history	Perso	Dissertation Personal interest Other, please describe:	
Collections Requested (if known):			

Reading Room Rules

The Swenson Center strives to be a welcoming and helpful environment. The nature of our materials, however, means that we must take some extra precautions. We ask that you please be careful handling materials, follow all instructions from the staff, and make sure your hands are clean before handling materials.

Requested materials will be retrieved by staff and must be used in the Reading Room. Staff will be happy to help you determine which materials you need.

Some additional things to remember:

- Use pencils (not pens)
- Food and drink are not allowed
- Keep all archival materials in their original order
- Set your cell phone to mute or vibrate and take any calls to the lobby
- Leave books and archival boxes on the tables when you are finished. Return microfilm to the top of microfilm cabinets
- Any personal items not needed for research may be left in our lockers or coatroom
- Handle all items gently and do not to lean on, mark, or write on top of materials
- Make sure that your hands are clean and dry, and refrain from wetting your fingers
- Photocopying and digital photography is allowed (without flash). Please review the posted notice on copyright law.

I have read and agree to follow the Swenson Swedish Immigration Research Center's Reading Room Rules

Signature	Date	

